

Evaluation of PROSPECT Instructor/Facilitator

Instructor/Facilitator:	
Proponent	
Course Title and Number:	
Course Location:	
Evaluator:	Date:

Agree Disagree

- | | | |
|--|-------|-------|
| 1. Prepared classroom, equipment, and materials prior to start of class. | _____ | _____ |
| 2. Appeared self-confident. | _____ | _____ |
| 3. Used grammar, voice, eye contact, and mannerisms properly. | _____ | _____ |
| 4. Was well organized. | _____ | _____ |
| 5. Used lesson plan properly. | _____ | _____ |
| 6. Used allotted time constructively. | _____ | _____ |
| 7. Provided introduction and stated objectives. | _____ | _____ |
| 8. Presented material in a logical, easy-to-understand manner. | _____ | _____ |
| 9. Presented current material at the proper difficulty level. | _____ | _____ |
| 10. Used proper questioning techniques. | _____ | _____ |
| 11. Used thought-provoking questions that reinforced learning. | _____ | _____ |
| 12. Used training aids appropriately. | _____ | _____ |
| 13. Encouraged student participation. | _____ | _____ |
| 14. Motivated students and developed student/instructor rapport. | _____ | _____ |
| 15. Summarized main points after each session. | _____ | _____ |
| 16. Exhibited a professional behavior and attitude. | _____ | _____ |

COMMENTS: (Key comments to items above. Furnish comment for all items marked disagree.)

[illegible]